

Gilmore Park United Church
Minutes of the Accountable Board
Tuesday, April 13, 2010

Attended by: Rev Dan Kirkegaard, Grant Smith, Sally Houston, Tanya Martens, Susan Johnsen, Margie Savigny, Jan Brady, Rob Stredulinsky, Cathie Colpitts **Quorum confirmed**

Regrets: Betty Coles, Shelby Everitt, Pat Heslop, Sandy Jolly, Rob Ogden, Dorothy Dawson

Susan called the meeting to order at 7:10 pm and welcomed Rev Dan as Presbytery Representative to this meeting.

Cathie lit the Christ Candle and provided an opening devotion.

Grant moved to approve the agenda, seconded by Cathie. Carried.

Grant moved to approve the minutes of the March 2nd, 2010 Accountable Board meeting, seconded by Tanya. Carried.

Committee Representatives were asked to confirm the membership of their committee for the updated directory.

New Business:

Change in Pastoral Relationship

Sally and Susan are continuing to act on behalf of the council in concluding the terms of Rev. Anna's resignation.

Celebration of Ministry

On Rev Anna's last Sunday, June 27th, there will be a pot-luck lunch and program in celebration of Anna's ministry with us.

Motions from Presbytery

Two motions were made at the March 2, 2010 Presbytery meeting regarding Gilmore Park as follows:

In response to issues which have arisen during the JNAC process at GPUC, we move that VSP appoint a mediator to carry out a process of research, investigation and discovery, and to prepare a report of findings and recommendations for Presbytery consideration.

That the JNAC at Gilmore Park United Church be suspended indefinitely, effective immediately.

Once the details of Rev Anna's negotiated resignation are complete, it is expected that the mediation motion will be rescinded and the JNAC disbanded.

Interim Ministry

Susan introduced the concept and some of the details regarding Interim Ministry as Presbytery is recommending that Gilmore Park will participate in Interim Ministry. The interim time will be two years where a specially trained Interim minister works with us toward intentional change based on identified goals.

The Council/Board will be responsible for recruiting 3-5 members of the congregation to serve on the Transition Team.

An interim ministry candidate has been suggested by Treena Duncan. Susan has been in contact with this minister and plans have been made for an interview to determine if

this is a good fit for the congregation and the minister on Thursday, April 22nd at 10 am. All members of the council and board and Laurie Baignee (On behalf of the community meal) will be invited to the interview. Susan will communicate this to absent members of the board.

An interview planning meeting will be needed to develop interview questions and structure for the interview. Susan will coordinate.

Second Staff Position

*Motion to request Presbytery to appoint Rev Jennifer Goddard-Sheppard at 0.8 FTE from July 1st, 2010 to June 30th, 2012 **Moved by Margie, Seconded by Jan. Carried.*** Rev Jen would like clarity on her role. The tentative plan is to have her cover Children's Ministry, Youth Ministry, Pastoral Care, the Community Meal and Christian Development.

Medical Leave for Rev Jennifer Goddard-Sheppard

Rev Jen will be off work for 6-8 weeks following surgery which is scheduled for April 14, 2010. During this medical leave, plans have been made to cover some aspects of Rev Jennifer's work:

- Rev Anna will plan and lead weekly worship.
- Rev Anna will take over leadership of the Suddenly Separate program.
- Parents will help out with the children and youth Act 4 program.
- Lauren Martens will assume the leadership of Children's Worship except for April 18 and May 2nd. Tanya will arrange leadership for those dates.

There was a question around pastoral attendance at the community meal which will be discussed with Rev Anna.

There was discussion around an honorarium for Lauren.

Correspondence

Thank you letter from Chimo re: Dream Auction funds was received.

Letter from the City of Richmond to "assembly use owners in West Richmond" was received and turned over to the Property group.

Committee Reports

Worship – attached

Pastoral Care – attached

Ministry Group – discussion regarding PR person for the Suddenly Separate materials. Decision was made to send a fan-out email to assist in the search. Tanya to follow-up.

Property – attached

M&P – attached. *Motion to appoint Rhona Panton and Nancy Carey and re-appoint Sandy VanOstrand to the M&P committee was **moved by Tanya and seconded by Jan. Carried.***

Presbytery – none at this time

Treasurer/Finance – deferred to next month

Unfinished Business

- Feedback on AGM – deferred
- Receiving of ideas collected at AGM for the bequested money – deferred
- Receiving of responses from AGM regarding our vision and mission statements – committee chairs are asked to share these with their groups and these will also be part of the information used by the transition team.
- Liquor policy – Jan and Margie recall writing a liquor policy when we moved into the new building. This needs to be found.

Communication Bulletin:

Tanya has put together a “Ministerial Update” for the congregation. It was reviewed and revised and will be made available through congregational fan-out email with copies available on Sunday. See attached.

Rev Dan closed in prayer at 9:05 pm

Next Meeting: Tuesday, May 11, 2010 at 7pm

Gilmore Park United Church
Monthly Report: TEAM/GROUP to BOARD

TEAM NAME: **Worship**
DATE: April 2010

DECISIONS MADE/ACTIONS TAKEN OF INTEREST TO THE BOARD &/OR CONGREGATION:

Please state how these have been/will be communicated to the congregation.

Services during Lent, Holy Week and Easter went well. Easter Sunday was well attended with 130 people. Other large services have been the Scout Parade service and the last Baptism/announcement Sunday on March 21st.

RECOMMENDATIONS TO THE BOARD FOR NEW IDEAS/MINISTRIES TO BE APPROVED:

Please state how these decisions or actions relate to Ministry Policies 100 or 101

The question of the musician's fee for vacation supply has been raised by both the M&P and Finance teams. The fee has been set at \$200, which some feel is excessive. We have unsuccessfully tried to source out the time and group that has set this fee. I have contacted BC Conference office to see if they had a fee schedule. They referred me to the Royal College of Church Organists website, and I have obtained a table of recommended salaries for 2009, which I will pass on to the M&P team for their interest and discussion.

REQUESTS TO THE BOARD FOR FUNDS OVER AND ABOVE THE TEAM BUDGET:

None at this time.

FUTURE PLANS, IDEAS OR VISIONS DISCUSSED:

Please state how these decisions or actions relate to Ministry Policies 100 or 101

Our next meeting is May 2nd.

Gilmore Park United Church
Monthly Report: TEAM/GROUP to BOARD

TEAM NAME: Pastoral Care Team
DATE: MARCH 2010

DECISIONS MADE/ACTIONS TAKEN OF INTEREST TO THE BOARD &/OR CONGREGATION:

Please state how these have been/will be communicated to the congregation.

We continue to take care of our congregation with phone calls and the sending of cards. Kathy Dyke's mother died 10 days ago and Kathy is extremely tired after doing much of the caring. I arranged that the lovely turkey dinner provided by the Rotary Club for the community meal, be sent over for the Dyke family. By now other family members were staying and they now numbered 7. Jodi Gilmore picked up the meal and delivered it for us.

Bev Holt had her knee replaced on March 15th at UBC hospital. I paid her a visit there and she was handling her situation very well. I have seen her at home and she is walking so well that she amazes me ! Some of her family from Victoria have been staying with her over the past couple of weeks.

We continue to pray for those requesting help by way of prayer. Nenita B. does a great job in caring for the Prayer group.

It was great to see Blanche Glaister in church a couple of Sunday's ago. She was so happy to be amongst us all and hopes that her family will bring her again.

RECOMMENDATIONS TO THE BOARD FOR NEW IDEAS/MINISTRIES TO BE APPROVED:

Please state how these decisions or actions relate to Ministry Policies 100 or 101

REQUESTS TO THE BOARD FOR FUNDS OVER AND ABOVE THE TEAM BUDGET:

FUTURE PLANS, IDEAS OR VISIONS DISCUSSED:

Please state how these decisions or actions relate to Ministry Policies 100 or 101

Gilmore Park United Church

Monthly Report: TEAM/GROUP to BOARD

TEAM NAME: PROPERTY

DATE: March, 2010

DECISIONS MADE/ACTIONS TAKEN OF INTEREST TO THE BOARD &/OR CONGREGATION:

- *Pat Heslop was able to attend the sale of excess Olympic equipment and was able to pick up some of our new plastic tables for the activity room.*
- *Two new shelves have been installed in the kitchen*
- *The vacuum has been repaired and Hans has re-supplied our stock of towels, soaps etc.*
- *New security cameras have been purchased; unfortunately Peter Boddy broke his ankle while installing the cameras. This project may be delayed until he has recovered.*
- *We are going ahead with the required installation of new electrical circuits in the storage room for the fridge and freezer. Note; this was not identified at budget time, but the treasurer advises funds are available.*
- *The storage room will be rearranged to accommodate the freezers/fridge and the re-located pantry. The play school will take over the existing pantry and table and chair storage off the activity room. Table and chairs storage will re-locate to the play school storage area (May 15th). This will temporarily resolve one of the issues to be addressed in the proposed kitchen expansion.*
- *Met with the architect, there will be no further invoices beyond the one already paid (\$5K).*
- *A spring work day will be organized for May 15th if it does not conflict with other church activities.*

RECOMMENDATIONS TO THE BOARD FOR NEW IDEAS/MINISTRIES TO BE APPROVED: nil

REQUESTS TO THE BOARD FOR FUNDS OVER AND ABOVE THE TEAM BUDGET: nil

FUTURE PLANS, IDEAS OR VISIONS DISCUSSED: nil