

**Gilmore Park United Church
Accountable Board - Minutes
January 12, 2010**

Chairperson Grant Smith called the meeting to order at 7:05 p.m.

Dorothy Dawson lit the **Christ candle** and opened in **prayer**.

In attendance: Grant Smith, Dorothy Dawson, Phil Newton, Cathie Colpitts, Tanya Martens, Sandy Jolly, Rev. Anna Christie, Rob Ogden, Pat Heslop, Betty Coles, Margie Savigny, Rev. Jennifer Goddard-Sheppard, Susan Johnsen

Regrets: Joanne Dennill, David Bowe, and Shelby Everitt.

Moved by Dorothy Dawson that we **adopt the agenda**. Carried

Moved by Tanya Martens that we **adopt the minutes of the December 2009** meeting as circulated. Carried

Chairman's Remarks

Chairperson Grant Smith opened a discussion of our upcoming AGM and the necessity of drawing more members of the congregation in to positions of responsibility. We will use the "congregational life minute" to inform and educate the congregation about opportunities for service on the various committees and the Board and Council – Phil Newton will organize this. We will commence on Sunday January 17 with Dorothy Dawson (pastoral care) and Sandy Jolly (finance team)

It was agreed that **Gilmore Park United Church Annual General Meeting** will be Sunday March 7, 2010 following the morning service.

Correspondence:

We have received a request from *Richmond Evangelical Chinese Bible Church* to rent our facilities on Sunday afternoons for both worship and Sunday school. Deferred until later in the agenda under "new business".

A card was received from Reverend Jennifer expressing her appreciation for the way her salary deductions were handled. She felt very supported and valued.

Unfinished Business:

- **Scouts:** Tanya Martens has been in discussion with the Scout Leadership and further to this moved that an agreement be reached with Scouts that they have access to both the activity room and non-exclusive use of the kitchen on Wednesdays from 6:15pm to 7:15pm. Seconded by Margie Savigny.

- **JNAC** – questionnaires have been circulated, collected and examined. This process will continue on this Sunday January 17, 2010.
- **Nominations** – addressed as part of chairman’s remarks
- **Bequests** – we have received two significant bequests various committees are collecting ideas. Margie Savigny will collate these ideas. There was some discussion of the values/guidelines which would assist the congregation in making this decision. It was generally agreed that this should include some aspect of memorial or tribute to the deceased individuals. This will be further discussed at the next AB meeting, in hopes that this can be brought forward to the AGM in March of 2010.
- **Stewardship committee:** Several Board members contacted the members of the congregation as suggested at last meeting. Rhona Panton has agreed to serve on the stewardship committee. Others are still considering. The plan is to have a committee nominated to present to the AGM in March of 2010.

New Business

- **Oversight Report:** Chairperson will forward all of the emails from various Board members to Rev. Sally for her consideration in tabling the final report.
- **Discussion of the request from Richmond Evangelical Chinese Bible Church.** Moved by Tanya Martens and seconded by Dorothy Dawson that we decline this request. There was concern that the request for space and time was more than we could accommodate. There were also some differences in our core values and doctrine, specifically relating to exclusivity. Carried
- Discussion of the “at large” membership on the Accountable Board. Council will address this in Policy 301

Committee Reports - as attached

- Worship Committee
- Pastoral Care
- Ministry Committee: As a follow-up to December 2009 meeting a draft letter to *First United Church* giving details of our intended support for 2010 was **approved as amended**. Amendment as follows: delete the second paragraph, “As a result..... below our 2009 budget.”
- Financial Report (as attached)
- Property Report (as attached)
- Treasurers Report: (as attached)
- Presbytery Report – no written report at this time – assisted with the Oversight visit in November/December – that process is now almost complete.
- Ministry and Personnel: Sandy Jolly and Margie Savigny will assist with the staff reviews (on an ad hoc basis)

Rev. Anna said the closing prayer.

Meeting adjourned at 9:10 p.m.

Respectfully submitted

Susan Johnsen

Gilmore Park United Church
Monthly Report

TEAM NAME: Finance Team

DATE: Jan 11, 2010

DECISIONS MADE/ACTIONS TAKEN OF INTEREST TO THE BOARD &/OR CONGREGATION:

We were not able to approve the December 2009 Financials Statement as not all the posting have been done yet.

We report compliance with Executive Limitations Policy 340 Budgeting. The Treasure will report his draft Budget.

We report compliance with Executive Limitations Policy 350 Financial conditions with the exception of #14 Revenues from offerings are more than 15% below the same level, year to date as the previous year.

We report compliance with Executive Limitations Policy 360 Protection of Assets. We do note however that #17 "Jeopardize the charitable tax receipt status of the Church" should be reviewed with the Dream Auction Team to insure Receipt are in accordance with real value of items received.

RECOMMENDATIONS TO THE BOARD FOR NEW IDEAS/MINISTRIES TO BE APPROVED:

None

REQUESTS TO THE BOARD FOR FUNDS OVER AND ABOVE THE TEAM BUDGET:

None

FUTURE PLANS, IDEAS OR VISIONS DISCUSSED:

None

TEMPLATE

Gilmore Park United Church

Monthly Report: TEAM/GROUP to BOARD

TEAM NAME: Pastoral Care Team

DATE: December 2009

DECISIONS MADE/ACTIONS TAKEN OF INTEREST TO THE BOARD &/OR CONGREGATION:

Please state how these have been/will be communicated to the congregation.

We continue to send cards and visit our members and friends. This month we were saddened by the loss of Jeff Ogden and his friend John Hill. Cards were sent to both families. We continue to receive updates from David Glaister about his mother Blanche who does not get out of bed now. Her legs are very weak. Uli and Rob keep their eye on Ellen Bampton at Royal City Manor on a weekly basis.

RECOMMENDATIONS TO THE BOARD FOR NEW IDEAS/MINISTRIES TO BE APPROVED:

Please state how these decisions or actions relate to Ministry Policies 100 or 101

None

REQUESTS TO THE BOARD FOR FUNDS OVER AND ABOVE THE TEAM BUDGET:

None

FUTURE PLANS, IDEAS OR VISIONS DISCUSSED:

Please state how these decisions or actions relate to Ministry Policies 100 or 101

None

Gilmore Park United Church
Monthly Report: TEAM/GROUP to BOARD

TEAM NAME: **Ministry Group**

DATE: January 2010

DECISIONS MADE/ACTIONS TAKEN OF INTEREST TO THE BOARD &/OR CONGREGATION:

Please state how these have been/will be communicated to the congregation.

Our concerns re: the reduction of the Christian Education Budget were heard by Finance and agreement was made that the amount was **temporary** and will be increased once our new staff person/programs are in place.

The \$2,000 monthly contributions to First United are now complete (the last contribution being December 2009). We will not be continuing these contributions for the first 3 months of 2010 as previously discussed due to the budget shortfall.

A 46 cu ft, double door commercial fridge for the kitchen will cost about \$4,000, not \$2,000 as previously thought. The \$4,000 is approved to come out of the community meal budget with the understanding that the meal group will try to secure funding for the fridge from a special fundraising campaign or perhaps a rotary project.

The MG received the New Ministry Initiative Form from Margie Savigny regarding bursaries for Camp Fircom. MG is looking ahead to developing guidelines for our outreach monies, understanding that congregational discernment/visioning should wait until after the JNAC discernment process is complete. As the camping bursaries will not be needed until 2011, the decision to support this ministry is deferred until the next budget year when hopefully, new the outreach guidelines will be in place.

The M&S Fund requested a 4% increase in our contributions. We increased our givings by 4% last year, bringing our annual contribution to the M&S Fund to \$18,000. The Ministry Group agreed with the recommendation of Finance to maintain our givings at \$18,000/year with no increase.

These decisions will be communicated to the congregation through the budget approval process.

The MG cannot support the cost of an ongoing newspaper ad, about \$2000/year, given that we have had no response from weekly ads in the past. We did feel that the Christmas ad was a good idea at minimal cost, and we agreed to place a similar ad for Holy Week/Easter and again next Christmas.

We also agreed upon placing a small ad to “kick-start” the Suddenly Separate program in the “personals” section and on the community events section of the local papers’ websites (the local papers no longer run this section in print – only online). We also talked about writing and submitting press releases for various topics/events throughout the year – in particular Suddenly Separate and the Dream Auction. Rev. Anna volunteered to look after the ads and press releases which she will vet through the Ministry Group.

RECOMMENDATIONS TO THE BOARD FOR NEW IDEAS/MINISTRIES TO BE APPROVED:

Please state how these decisions or actions relate to Ministry Policies 100 or 101

The MG recommends that the board reviews the letter to First United and that if approved, Joanne sign it on behalf of the Board/Council and mail it to First United.

REQUESTS TO THE BOARD FOR FUNDS OVER AND ABOVE THE TEAM BUDGET:

None

FUTURE PLANS, IDEAS OR VISIONS DISCUSSED:

Please state how these decisions or actions relate to Ministry Policies 100 or 101

As mentioned, MG plans to coordinate congregational visioning/discernment around outreach plans and monies after the JNAC process is complete.

Next MG meeting is February 2nd at 5:30 pm.