

**Gilmore Park United Church  
Minutes of the Accountable Board  
Tuesday, May 11<sup>th</sup>, 2010**

Attended by: Pat Heslop, Sandy Jolly, Sally Houston, Tanya Martens, Susan Johnsen, Margie Savigny, Rev Anna Christie, Rob Stredulinsky, Cathie Colpitts, Betty Coles  
Regrets: Shelby Everitt, Rob Ogden, Dorothy Dawson, Grant Smith

Susan called the meeting to order at 7:07 pm  
Susan lit the Christ Candle and provided an opening devotion.

Betty moved to approve the agenda, seconded by Margie. Carried.

Pat moved to approve the minutes of the April 13<sup>th</sup>, 2010 Accountable Board meeting, seconded by Rob. Carried.

**Review and Preparation of Monitoring Reports from Board to Council:**

**#350 Financial Condition** – the finance team reports compliance to all points as at April 30, 2010. It is noted that we have a line of credit at the bank, but no new debt. Also, offering are down 11% from the same time last year.

**#301 Election and Membership** – the board will report compliance with the exception of the Gifts and Nominations Committee

**#302 Organization and Process** – the board will report compliance

**#303 Officers' Roles** – the board will report compliance except to report that the secretary is not yet elected for 2010. It is noted that #6 under the chairperson's role regarding planning the agenda needs to be followed more closely.

**#304 Operating Style & Code of Conduct** – the board will report compliance except for #9b regarding the posting of minutes to the website and bulletin board

**#310 Congregational Organization** - the board will report non-compliance with regards to spiritual gifts discernment and the Gifts and Nominations Committee. It is also noted under #8d, that Faith Formation, Ministry/Outreach and Fellowship all fall under the Ministry Group, which is a small committee.

Susan will prepare good copies of the #301, 302, 303, 304 and 310 reports for Council.

**New Business:**

**Interim Ministry and the Transition Team**

Thoughts were shared re: membership on the transition team.  
Tanya proposed the following draft interim goals:

- *Review Congregational history and identity towards re-defining our purpose, vision and mission.*

- *Provide opportunities for sharing of experiences to enable healing.*
- *Re-examine our governance model and improve financial accountability and communication.*

Pat suggested that we also plan fundraising/social events for fun and getting to know each other better.

### **Correspondence** - none

### **Committee Reports**

**Worship** – report attached. Cathie will fill out the cheque requisitions for the Children's Worship honourarium. Rev Jennifer does not feel she will be ready to lead worship on June 6<sup>th</sup>. Cathie will look for pulpit supply for that date.

**Pastoral Care** – report attached

**Ministry Group** – report attached. There was a request to post community meal survey results. Tanya will follow-up.

**Property** – verbal report from Rob S. Electrical changes have been made in the store room to accommodate the new fridge. New security cameras are wired and 40 new tables have been purchased.

**Margie moved that the property team may dispose of surplus tables as they see fit. Seconded by Sandy. Carried.**

**M&P** – report attached.

**Presbytery** – Betty reports that Presbytery has its annual dinner meeting next week to which retired ministry personnel and widows of ministers are invited.

**Treasurer/Finance** – **Sandy moved to withdraw the GIC of approximately \$23,000 @ 1% to put towards the mortgage. Seconded by Margie. Carried.** Note: it is unclear what the original purpose of the GIC was.

A bequest of \$4,000 from Lorna Robb has been received.

The January, February, March and April 2010 financial statements were reviewed.

**Margie moved to accept the January, February, March and April 2010 financial statements. Seconded by Betty. Carried.**

### **Unfinished Business**

#### **Celebration of Ministry Date Change:**

To accommodate vacation time, Rev Anna's last Sunday has been changed to **May 30<sup>th</sup>**. Tanya is co-ordinating the pot-luck lunch and program after worship in celebration of Anna's 9 years of ministry with us.

#### **Selection of Board Chairperson and Recording Secretary**

**Moved by Grant Smith and seconded by Sandy Jolly that the board elect Susan Johnsen as Chair of GPUC Board and Council. Carried.**

**Moved by Cathie Colpitts and seconded by Tanya Martens that the board appoint Margie Savigny as acting Chairperson of Ministry and Personnel. Carried.**

**Moved by Sandy Jolly and seconded by Pat Heslop that Grant Smith be known as “past chairperson” which would include assuming the role of “acting chairperson” as needed. Carried.**

The election of the secretary was deferred until the next meeting.

*Update on Changes in Ministry Personnel at Gilmore Park United.*

The Paperwork for the appointments of the interim minister and Rev Jennifer Goddard-Sheppard are being completed by Susan Johnsen with assistance from Sally and Tanya.

There was discussion arising from an M&P workshop that Susan recently attended regarding Spiritual Care for ministry personnel including support for teamwork of ministry personnel. This has been referred to the M&P committee to discuss and bring recommendations to the board.

Sally closed in prayer at 8:55 pm

**Next Meeting:** Tuesday, June 8<sup>th</sup>,2010 at 7pm

**Next Council Meeting:** Thursday, June 24<sup>th</sup> at 10:00 am

Minutes submitted by Tanya Martens

Gilmore Park United Church  
**Monthly Report: TEAM/GROUP to BOARD**

TEAM NAME: **Worship**

DATE: **May 2010**

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**DECISIONS MADE/ACTIONS TAKEN OF INTEREST TO THE BOARD &/OR CONGREGATION:**

*Please state how these have been/will be communicated to the congregation.*

We agreed to defer planning for summer services and Children's activity packs until Rev Jen returns to work in June.

The proposed sharing of the cost for an honorarium for Lauren Martens work with Children's worship was approved by the team. We asked that Ministry group set the amount to be paid and we will pay half.

We continue to look for a musician for GG services.

**RECOMMENDATIONS TO THE BOARD FOR NEW IDEAS/MINISTRIES TO BE APPROVED:**

*Please state how these decisions or actions relate to Ministry Policies 100 or 101*

All further planning will be deferred until change of pastoral change.

**REQUESTS TO THE BOARD FOR FUNDS OVER AND ABOVE THE TEAM BUDGET:**

None.

**FUTURE PLANS, IDEAS OR VISIONS DISCUSSED:**

*Please state how these decisions or actions relate to Ministry Policies 100 or 101*

None.

Gilmore Park United Church  
**Monthly Report: TEAM/GROUP to BOARD**

TEAM NAME :Pastoral Care

DATE: May 6<sup>th</sup> for APRIL 2010

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**DECISIONS MADE/ACTIONS TAKEN OF INTEREST TO THE BOARD &/OR CONGREGATION:**

*Please state how these have been/will be communicated to the congregation.*

We continue to send cards to those who are ill, or need cheering up also making visits to the shut-ins. Our prayer group is always very active and there is good communication between us all.

We rely on each one of the congregation to keep us informed. We cannot do our job without you.

**RECOMMENDATIONS TO THE BOARD FOR NEW IDEAS/MINISTRIES TO BE APPROVED:**

*Please state how these decisions or actions relate to Ministry Policies 100 or 101*

**REQUESTS TO THE BOARD FOR FUNDS OVER AND ABOVE THE TEAM BUDGET:**

**FUTURE PLANS, IDEAS OR VISIONS DISCUSSED:**

*Please state how these decisions or actions relate to Ministry Policies 100 or 101*

# Gilmore Park United Church

## Monthly Report: TEAM/GROUP to BOARD

TEAM NAME: Ministry Group

DATE: May 5 2010

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### **DECISIONS MADE/ACTIONS TAKEN OF INTEREST TO THE BOARD &/OR CONGREGATION:**

Tanya Martens will continue to look after the sign outside until Wayne Shelley returns  
The Ministry group will have a schedule monthly for what will be on the sign.

The community meal survey was completed and the results were very positive overall, one of the most common comments was that people attending felt a great sense of welcome and community also one of the other comments was that the servers and helpers were very friendly , people felt they were respected and accepted at the meal. The survey also showed that the food was very good and the overall sense was that we are doing a good job.

Adrian Bois will continue to be our "Web Master" for our GPUC website, and his fee will be the same, no monetary compensation, but a tax receipt at the end of the year for \$1000.00.

Suddenly separate has been a great success and provides a good resource from those who are suffering the pain of divorce and separation. Rev Jen will continue to lead this program on her return from medical leave.

The Chinese bible study after the meal on Thursdays has been successful and helps many who attend our meal who do not speak English as a first language.

Lauren Martens will continue to do the Childrens worship till the end of June. It is thought that Rev Jen will continue Children's worship through the summer. That will not be confirmed till her return and possible changes during our interim ministry.

The ministry Group will not meet in June but will meet in July with the interim Minister.

### **RECOMMENDATIONS TO THE BOARD FOR NEW IDEAS/MINISTRIES TO BE APPROVED:**

N/A

### **REQUESTS TO THE BOARD FOR FUNDS OVER AND ABOVE THE TEAM BUDGET:**

N/A

### **FUTURE PLANS, IDEAS OR VISIONS DISCUSSED:**

N/A