

GILMORE PARK UNITED CHURCH
ACCOUNTABLE BOARD MEETING
November 10, 2009

Present: Grant Smith, Rev. Anna Christie, Rev. Jennifer Goddard-Sheppard, David Bowe, Dorothy Dawson, Joanne Dennill, Betty Coles, Susan Johnsen, Tanya Martens, Phil Newton, Margie Savigny, Rob Ogden, and Sandy Jolly.

Absent: Cathie Colpitts, Shelby Everitt, and Pat Heslop.

Grant called the meeting to order at 7:04pm

Dorothy lit the Christ Candle and said the opening prayer.

Dorothy moved a motion to accept the agenda.

Dorothy moved a motion to accept the October minutes. Seconded by Rob. Carried.

Correspondence

Typhoon relief – letter will be read during minutes for mission.

Rob moved a motion that a second collection plate be circulated Sunday, November 15, 2009. Seconded by David. Carried.

Reports*

* Please see attached reports

M&P

Letter from Aiko.

Aiko met with Susan. Susan has a couple of references from her. She would like to come Tuesday mornings from 10am-12pm probably twice a month.

Presbytery

Nothing to report this month.

Phil Newton

The Social Justice Well is not getting as many donations. Would like to move the well to a better location.

Margie

Passed around the report from Social Justice for Board members to review.

Social Justice looked at supporting Camp Fircom.

This matter will be passed on to Ministry Group and Finance.

AB will wait for a recommendation from these teams to discuss at our next meeting.

Tanya is suggesting that a Scout Liaison position be filled again. This is something that should be tabled for the Annual General Meeting.

Finance

AB has directed the Finance team to pursue the increase of 10% to rental rates.

Margie moved a motion to accept the financial reports as circulated. Seconded by Betty. Carried.

Unfinished Business

Scouts – this will remain under unfinished business.

Caregiver – Natalie Chessa has been hired conditionally (need acceptance of the Board). She will begin Sunday, November 15th.

Tanya moved a motion to hire Natalie provisionally as caregiver, waiting upon reference check. Rev. Anna seconded. Carried.

Stewardship – Rev. Anna spoke to many congregations to find out how they deal with Stewardship. She has several ideas now, and is willing to put a team together if that is what is agreed upon.

Susan also put forward an idea that AB create some focus questions that can be discussed at small group and team gatherings.

Grant will speak to this during the Congregational Minute for the next few Sundays, a fan-out email will go out from the office, and Board members will look at their directories, circling a few names of people who might be suitable for this task. Board members can then call those people to see if they are willing to be involved in this.

Current list of volunteers for JNAC:

Ian Moody

Gail Nichols

Alan parker

Tanya Martens

Diane Newton

Lauren Martens

Margie Savigny

Margie is going to re-contact Chee Chen and Ping Chu to see if they are still willing to be on JNAC.

Chinese Christian Mission – would like to rent the kitchen for cooking classes for a possibility of 8 different weeks in 2010.

The board is requesting to get more information on dates, and whether they have food safe and proper instructors. We will refer this back to Anne Marie to have these questions/concerns answered. Grant is going to contact Wings first to get this questions answered, and then refer it to Ann Marie.

Nominations – expectations of attendance

Should there be an expectation that those on committees/teams be in regular attendance to the meetings and/or services?

Suggestion is to do a general call, repeatedly, during the Congregational Minutes and a mass email to go out to the congregation asking for nominations.

New Business

SOCAN Fees

Rev. Anna is getting clarity on this. Is it just for renters of the church?

Moved forward to next meeting.

H1N1

Discussed the letter sent from National Council of Churches.

What is our plan as a church if we need to close the churches or stop our community services?

Rob is going to contact Hans to discuss precautions being taken and any extra supplies needed for us to be prepared for H1N1.

Bequest from Ruth Stratton's estate of \$4000.00

Board will think of ways of how to best use this money.

To be discussed at our next meeting.

Open discussion

Dunbar United has a set of hand bells for sell.

Date of next meeting: 7pm December 8, 2009

Betty said the closing prayer.

Meeting adjourned at 9:03pm.

Respectfully submitted

Joanne Dennill
Secretary

Gilmore Park United Church

Monthly Report: TEAM/GROUP to BOARD

TEAM NAME: Ministry Group
DATE: November 10, 2009

DECISIONS MADE/ACTIONS TAKEN OF INTEREST TO THE BOARD &/OR CONGREGATION:

Uli Stedulinski joined the ministry group.

2010 Ministry Group Budget was discussed these numbers will remain the same with possible re-direction of some of the outreach funds to new outreach programs and outreach donation requests. St. Albans will run their shelter for cold weather days again this year, and some of the outreach funds will support this local ministry that is so vital considering the number of shelter beds in Richmond is very limited. There are over 250 homeless in Richmond.

The community meal team will meet prior to the meal resuming in January to assess this year's progress and address any needs. A flyer will be posted for the meal and handed out to outline the services available to the community meal folks while our meal teams take the December break.

The Suddenly Separate DVDS will start production. This cost is within our 2009 budget request.

RECOMMENDATIONS TO THE BOARD

REQUESTS TO THE BOARD FOR FUNDS

FUTURE PLANS, IDEAS OR VISIONS DISCUSSED:

The prayer shawl ministry discuss - a small amount of funds will be allocated in the ministry group budget (for supply's wool fabric etc. if the maker can't provide these but has the gift to create them) persons interested in the prayer shawl ministry can contact the pastoral care team to find out who is in need)

Geoff will speak at congregational life minute during services in December to encourage new volunteers to the meal.

The ministry group discussed the need for advocacy in our community this idea will be posed to the JNAC to discuss as part of our (GPUC) overall assessment needs.

Gilmore Park United Church
Monthly Report: TEAM/GROUP to BOARD

TEAM NAME: FINANCE TEAM

DATE: November 10, 2009

DECISIONS MADE/ACTIONS TAKEN OF INTEREST TO THE BOARD &/OR CONGREGATION:

We have approved the September and October Financial Statements. We note that offerings are still 15% below budget at this time.

We are looking at developing a financial statement that is easier for most people to read.

We are starting on the 2010 budget.

We will be asking all committees to forward their Budgets to the Finance Committee by Nov 27th. We will produce a Spread Sheet for each committee noting last year's expenses and try to have that out to them by Nov 13th to help with their work.

We will be increasing our Rental cost by 10% for 2010. There will be one exception, Blue Whale which we will leave as is which it \$1,000.00 a month.

RECOMMENDATIONS TO THE BOARD FOR NEW IDEAS/MINISTRIES TO BE APPROVED:

REQUESTS TO THE BOARD FOR FUNDS OVER AND ABOVE THE TEAM BUDGET:

FUTURE PLANS, IDEAS OR VISIONS DISCUSSED:

Gilmore Park United Church
Monthly Report: Ministry and Personnel

TEAM NAME: Ministry and Personnel

DATE: November 2009

DECISIONS MADE/ACTIONS TAKEN OF INTEREST TO THE BOARD &/OR CONGREGATION:

Please state how these have been/will be communicated to the congregation.

- * *Update on search for nursery care worker*
- * *Have rec'd communication from Chef Karen providing menus and costs for summer and fall to date. Also listing her observations, suggestions and concerns. Feel that it would be very timely to have a meeting with representatives from Minister(s) Ministry, finance and M&P to review these items*

RECOMMENDATIONS TO THE BOARD FOR NEW IDEAS/MINISTRIES TO BE APPROVED:

None at this time.

REQUESTS TO THE BOARD FOR FUNDS OVER AND ABOVE THE TEAM BUDGET:

None at this time

FUTURE PLANS, IDEAS OR VISIONS DISCUSSED:

Please state how these decisions or actions relate to Ministry Policies 100 or 10

Important to keep the discussion alive of how to attract and sustain interest of potential new committee members.

Gilmore Park United Church

Monthly Report: TEAM/GROUP to BOARD

TEAM NAME: PROPERTY

DATE: Nov 10, 2009

DECISIONS MADE/ACTIONS TAKEN OF INTEREST TO THE BOARD &/OR CONGREGATION:

- *Handy-cap doors are installed*
- Painter returns next week to complete painting
- Exterior sprinkler system serviced for winter
- Gas fireplace will be repaired this week. Service call required

RECOMMENDATIONS TO THE BOARD FOR NEW IDEAS/MINISTRIES TO BE APPROVED:

nil

REQUESTS TO THE BOARD FOR FUNDS OVER AND ABOVE THE TEAM BUDGET:

nil

FUTURE PLANS, IDEAS OR VISIONS DISCUSSED:

- When the leaves are down, the parking garage will be swept.
- Final security camera upgrades are ongoing

TEMPLATE

Gilmore Park United Church

Monthly Report: **TEAM/GROUP to BOARD**

TEAM NAME: PASTORAL CARE TEAM

DATE: NOVEMBER 2009

DECISIONS MADE/ACTIONS TAKEN OF INTEREST TO THE BOARD &/OR CONGREGATION:

Please state how these have been/will be communicated to the congregation.

We met on Oct18th after church for a potluck lunch prior to our meeting.

Mary Francis will continue to send out cards and will now add any sick children.

Our list of those not covered by small groups etc. is to be revisited, reorganized and re-distributed among the team for contact.

Discussed adding/inviting other people to join the Prayer Ministry.

Diane Newton put forward the idea of a Prayer Shawl Ministry and it was unanimously agreed on that this was a great idea. She is now pursuing this with the Ministry Group.

We have many knitters in our congregation who have been approached and are willing to participate.

We were reminded of our Privacy Policy prior to the sharing of personal information with others.

The PCT cares for the 305 people in the congregation.

Safety issues were discussed with regard to pastoral visiting. Also talked about the mental health/illness of those we visit and the need to be prepared and protected. The two Ministers would follow up with specific cases.

RECOMMENDATIONS TO THE BOARD FOR NEW IDEAS/MINISTRIES TO BE APPROVED:

Please state how these decisions or actions relate to Ministry Policies 100 or 101

A new Pictorial Directory was discussed and felt this could now be done in-house.

Rev. Anna to work with Anne Marie

REQUESTS TO THE BOARD FOR FUNDS OVER AND ABOVE THE TEAM BUDGET:

N/A

FUTURE PLANS, IDEAS OR VISIONS DISCUSSED:

Please state how these decisions or actions relate to Ministry Policies 100 or 101

TEMPLATE

Gilmore Park United Church
Monthly Report: Worship

TEAM NAME:

DATE: November 2009

DECISIONS MADE/ACTIONS TAKEN OF INTEREST TO THE BOARD &/OR CONGREGATION:

Please state how these have been/will be communicated to the congregation.

Plans have been made to modify the service of communion on Nov 22 in view of the health risks for H1N1 flu outbreaks. Anna will speak to this. Worshipers are complying with the “no touch” greetings after service.

Candles for Advent have been purchased. Decorating of the Sanctuary has been organized.

The Christmas Cantata will be on December 16th.

RECOMMENDATIONS TO THE BOARD FOR NEW IDEAS/MINISTRIES TO BE APPROVED:

Please state how these decisions or actions relate to Ministry Policies 100 or 101

None at this time.

REQUESTS TO THE BOARD FOR FUNDS OVER AND ABOVE THE TEAM BUDGET:

None. The worship committee is within budget, as the income replacement from insurance was not reflected in last month's financial statement.

FUTURE PLANS, IDEAS OR VISIONS DISCUSSED:

Please state how these decisions or actions relate to Ministry Policies 100 or 10

Our next meeting is in January.